



## CLUB POLICY & CODE OF CONDUCT

It is the policy of Wey Kayak Club to be fully committed to safeguarding the well being of its members, and that all paddlers, volunteers, coaches and parents/carers should show respect and understanding for each other conducting themselves in a way that reflects the principles of the Club. We believe that taking part in paddlesport should be a positive and enjoyable part of both children's and adults' lives, and that all paddlers should be able to improve their performance and have fun. The Club will adopt and regularly review a Health & Safety Policy. Everyone involved in the Club should abide by the Club Rules, Code of Conduct and Policies, and to achieve this we have the following expectations:

### **Everybody**

- Agree not to bring the name of Wey Kayak Club into disrepute.
- Gym users agree to abide by the GWC Gym Rules.
- Keys and Fobs are issued at the discretion of GWC/WKC and subject to payment of a non-refundable administration fee. They remain the property of the GWC / WKC and should be returned on expiry of membership.
- Non Canoe England members must licence their boat(s) with the National trust for use on the River Wey.
- Use correct and proper language at all times.
- Set a good example by applauding performances of all paddlers.
- Undertake a minimum of two duties per year.
- Treat other club members with respect at all times. Be considerate and respectful to other paddlers on and off the water treating all paddlers as you would want to be treated yourself.
- Control tempers and avoid behaviour which may inconvenience or upset others.
- Co-operate with and listen to coaches and club officials.
- Junior members are not allowed to smoke or consume alcohol, and no club member may use non-medicinal drugs of any kind whilst on club premises or representing the club at event.
- Be on time for training sessions and events or inform coaches if you are going to be late.
- Take care of all property belonging to the club or club members. Do not leave valuables unattended particularly in changing rooms.
- The committee reserve the right to dispose of any boat, paddles or other equipment left on the premises in lieu of outstanding fees due. Any balance remaining upon full settlement of fees due will be return in due course.
- For their welfare and that of others; the onus is on the Member or their Parent/Carer, to notify the Lead Coach of their group of any physical condition or special need and its impact on their ability to undertake a specific activity.

### **Club Officials, Coaches and Volunteers**

- All those working with young people and vulnerable adults should have read and adhere to the BCU Child and Vulnerable Adult Policy and Anti-bullying Policy. (These can be accessed on the BCU website.) The club will follow the guidance of these policies in the event of any concerns or allegations.
- Paddlers who coach for the club should be a CURRENT comprehensive member of Canoe England. The club will encourage and support helpers to gain qualifications and assist coaches to stay up-dated.
- In line with BCU Policy, anyone working in a coaching, official or volunteer role with children or

vulnerable adults will be required to submit themselves for a Criminal Record Bureau Disclosure. No failed applicant will be approved to fulfil such a role.

- Consider the well-being and safety of paddlers before their development or performance.
- Encourage paddlers to value their performance and not just results.
- Develop an appropriate working relationship with performers, based on mutual trust and respect.
- Make sure all activities are appropriate to the age, ability and experience of those taking part.
- Display consistently high standards of behaviour and appearance.
- Follow BCU Code of Ethics and Club Guidelines and Policies.
- Hold the appropriate, up-dated qualifications and insurance.
- The club will obtain written medical details of young paddlers which will be made known to coaches where deemed appropriate and/or necessary.
- Never condone the use of prohibited substances, as defined by the BCU.

### **Parents/Guardians/Carers**

- Help your child to recognise good performance, not just results.
- Support your child's involvement in the club and help them to enjoy the sport. Never force your child to take part in sport.
- Never punish or belittle a child for losing or making mistakes.
- Publicly accept officials' judgements.

Anyone with concerns in respect of Safeguarding and Protection should contact the **Club Welfare Officer - Mrs Annie Welch 01483 898132** or **welfare\_officer@weykayak.co.uk**